

Mark an email message as not junk in Outlook

1. Click to open a **Junk Email** folder which you want to mark email as not junk inside.
2. Select the junk email you want to mark as normal one.
3. Under **Home** tab, please click **Junk > Not Junk**

The screenshot shows the Outlook interface with the 'Home' tab selected. The 'Junk' dropdown menu is open, and the 'Not Junk' option is highlighted. A red arrow points from the 'Home' tab to the 'Junk' dropdown, and another red arrow points from the 'Not Junk' option to the 'Not Junk (Ctrl+Alt+J)' tooltip. The tooltip text reads: 'Not Junk (Ctrl+Alt+J) Mark this message so that it is not treated as junk.' The email list shows several messages, including one from 'Aukok.It' dated 2018-01-22 15:12. The right pane shows the details of the selected email, including the sender's name 'Rita Misiūnaitė', the retention policy 'Junk Email (30 days)', and a warning that the item will expire in 27 days.

4. In the **Mark as Not Junk** dialog box: if you want to always trust the email send from this address, please check the **Always trust e-mail from “xxx@xxx.com”** box. Then the junk email is marked as not junk and moved to its original folder automatically.

